



**national treasury**

Department:  
National Treasury  
REPUBLIC OF SOUTH AFRICA

## **Office of the Accountant-General Division**

### **Director: Monitoring, Evaluation and Learning**

**4 Years Fixed-Term Contract**

**Remuneration Package R1,005,063.00 per annum (All-incl.)**

**Reference: (Ref. S076/2018)**

### **Pretoria**

**The incumbent will be required to:** Lead, facilitate and conduct monitoring, evaluation and learning as it relates to the Public Financial Management Capacity Development Programme for Improved Service Delivery, funded by the European Union.

**Qualifications and experience requirements:** A Degree in Public/ Business Administration/Management or equivalent as recognised by SAQA • A qualification in Monitoring & Evaluation will be an added advantage • Minimum 5 years' experience in middle management obtained in monitoring and evaluation • Knowledge and experience of Monitoring and Evaluation of Policy and Frameworks • Ability to design, develop and implement MEL systems, policies, processes and procedures • Experience in the formulation and implementation of baseline studies; monitoring and performance management and conducting evaluations • Understanding of Knowledge Management principles and Learning within organisations • Experience in public/ private sector project management, strategy management and entity oversight. Negotiation skills and report writing required.

**Some key outputs include: Planning: Strategic, business and operational:** Provide strategic direction and guidance on planning processes of donor funded projects and programmes through the development and implementation of Monitoring and Evaluation guidelines and policies • Develop a communication strategy to disseminate and convey key strategic information • Manage and develop all Monitoring, Evaluation and Learning (MEL) plans for the various projects and consolidate for Reporting to ensure correct alignment of objectives and priorities of National Treasury • Ensure proper planning and implementation of MEL plans • Formulate, conduct and

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The National Treasury is an equal opportunity employer and encourages applications from women and the persons with disabilities in particular. Our buildings are accessible to people with disabilities.

Applications should be accompanied by a fully completed Z83 (non-negotiable) comprehensive CV and originally certified copies of qualifications and ID. Please forward your application, quoting the relevant reference number and the name of the publication in which you saw this advertisement, to the Recruitment Administrator: National Treasury, Private Bag X115, Pretoria 0001 or to the e-mail address mentioned. Kindly note: applications that are not accompanied by a fully completed Z83 will not be considered including late applications.

Please note: All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department.

Qualifications and SA citizenship checks will be conducted on all short-listed candidates and, where applicable, additional checks will be conducted. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). If you have not received feedback from the National Treasury within 1 month of the closing date, please regard your application as unsuccessful.



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lead reviews of donor projects and programmes

**Monitoring and Evaluation:** Formulate and conduct baselines of projects and programmes • Monitor and evaluate the required measures for the implementation of project plans and procedures • Develop and implement an institutional monitoring and evaluation mechanism to fast-track performance targets and other related information • Implement measurements and monitor progress against implementation of projects • Develop performance indicators and measurements pertaining to reporting, monitoring, evaluation and Learning

**Develop and implement an Improvement Plan:** Facilitate the development and implementation of improvement plans for projects • Review and align the project improvement plans with National Treasury's framework • Coordinate and engage stakeholders on the progress of the implementation of the improvement plans

**Performance monitoring, policy, procedures and stakeholder engagement:** Present provisional periodic reports to the donor, project leads and head of unit for deliberation and inputs, prior to sign-off • Foster relationships with strategic partners on national, provincial departments, local authorities, private sector organisations pertaining to terms of performance as well as monitoring and evaluation processes • Develop, implement and review governance framework for quality assurance and oversight and establish best practices • Ensure the implementation of the performance guidelines and frameworks and advice to stakeholders accordingly • Develop performance and monitoring tools, learning frameworks and policy in compliance with strategic annual reports and plans • Consult stakeholders within and outside of government • Foster knowledge management and learning within the department and various beneficiary institutions.

Applications may be sent via e-mail to [recruit.oag@treasury.gov.za](mailto:recruit.oag@treasury.gov.za) closing date: 18 December 2018 at 12:00.

For further information regarding the positions please visit our careers page <http://www.treasury.gov.za/careers/default.aspx> or contact: Ms Caroline Modibane on 012 315 5092.

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